

# Interagency Agreement on Information Technology

April 12, 1999

Month NN, 2001

The undersigned United States and District of Columbia criminal justice agencies, having met through representatives in the Criminal Justice Coordinating Council of the District of Columbia (CJCC), recognize serious and immediate needs for improved information technology in the criminal justice system in the District of Columbia. These needs include: data integration within each agency, better communication and data sharing with other agencies and improved automation of all data processing functions. In order to further both intra-agency objectives and government wide justice system objectives, the Information Technology Advisory Committee (ITAC) is established; each agency agreeings to the following general principles of technology advancement.

1. Each agency is, first and foremost, responsible for improvement and maintenance of its own data processing, storage and transfer systems in support of its mission. Each agency agrees that a substantial commitment of its budget and other resources is essential to sustaining its information technology function.

~~2. All agencies face the requirement of making their criminal justice information systems Year 2000 compliant in a timely manner. Each agency agrees that no later than the third quarter of 1999, it will have assessed, and where necessary, modified or replaced all components of its information technology system to assure compliance. Agencies unable to meet this schedule will document and provide a certified contingency plan for replacing any system rendered incapable of providing information services to the agency and to inter-agency users.~~

~~2.3.~~ In order for each agency to carry out its own information technology advancement, it must share information technology with all other agencies in a collaborative effort. To that end, each agency agrees to representation on ITAC Working Groups, special committees and other mutual efforts created by ITAC for interagency collaboration and coordination.

3. Each agency agrees to support the development, maintenance and operation of an integrated justice information system, JUSTIS. Each agency agrees to exercise due diligence in maintaining the integrity of both agency data and information system practices; so that sharing of data and coordinating of information technology among all agencies through JUSTIS will be facilitated to the maximum extent possible.

4. Significant amounts of information generated or processed by government agencies is confidential by reason of privacy protections, security restrictions and various privileges. Each agency agrees to representation on the ITAC Information Technology Security

Officer organization to enumerate, document, clarify and address privacy and security issues. With input from the ITSO, Subject to these considerations, each agency agrees to participate in an effort to develop common data base structures and processing procedures to the extent possible, based upon maximum use of open architecture in system design and implementation. The agreed objective is to share information that which can be shared with as little difficulty and duplication of input as possible.

5. Each agency agrees to cooperate with other agencies in an effort to develop and maintain a system of common identifiers as part of its information technology. ~~and~~ To the extent possible, each agency agrees to use fingerprint supported ~~common~~ identifiers; ~~supported by fingerprints or other images or, tracking numbers or other~~ information that which is or may become commonly accepted among criminal justice agencies for identification and tracking.

6. All agencies recognize the need for continued monitoring and evaluation of information technology systems. Each agency agrees to cooperate in an effort to develop and implement effective performance evaluation procedures and common standards against which performance may be measured. Each agency agrees to support the development and support of a D.C. Statistical Analysis Center (SAC) to assist justice agencies in their development of measurement and evaluation tools, and to provide leadership in the development of interagency reporting.

Superior Court of the District of Columbia  
Office of Corporation Counsel  
Metropolitan Police Department  
Pretrial Services Agency  
Court Services and Offender Supervision Agency  
District of Columbia Department of Corrections  
United States Attorney for the District of Columbia  
District of Columbia Corrections Trustee  
Public Defender Service  
United States Parole Commission  
Office of the Chief Technology Officer for the District of Columbia  
Department of Human Services' Youth Services Administration